

**MINUTES OF POLICE AND FIRE COMMISSION
MEETING OF APRIL 29, 2022**

7:00 a.m.

Council Chambers (203 South Farwell Street)

MEMBERS PRESENT: Daniel Kincaid, Stephanie Finn, Kimberly Cronk

STAFF PRESENT: Police Chief Matt Rokus
PD Administrative Division Manager Kelly Thompson
Police Deputy Chief Derek Thomas
Human Resources Director Victoria Seltun

The Commission convened in open session at 7:00 a.m. Meeting was called to order by President Kincaid.

A discussion was held in regards to the police officer interview process. The Police Department currently has eight officer vacancies with ten expected by the end of May due to a retirement and a resignation. Seven candidates have accepted offers in the past week, contingent on completing their background checks, and one more is still in the process. 20 candidates are scheduled to interview today. Chief Rokus provided a description of the qualities the department is looking for in their applicants. As the next step in the process, selected candidates will be eligible to attend the Chief's Staff interviews, which are currently scheduled for May 25th.

At 7:05 a.m., a motion was made by Commissioner Cronk, seconded by Commissioner Finn, and passed by unanimous roll call vote to go into closed session to conduct interviews of police officer candidates.

At 10:53 a.m., motion was made by Commissioner Cronk, seconded by Commissioner Finn, and passed unanimously to move into open session.

Based on the discussion held and interviews conducted in closed session, a police officer eligibility list was created. Motion was made by Commissioner Cronk, seconded by Commissioner Finn, and passed unanimously, to adopt the new eligibility list, which shall replace the previous list and remain in effect until replaced by the Commission.

Chief Bell brought forward a recommendation to add a former Eau Claire Fire Department employee to the current eligibility list for the Fire Department. It was noted that she left the department in good standing and her reasons for wanting to return were discussed.

At 10:56 a.m., motion was made by Commissioner Finn, seconded by Commissioner Cronk, and passed unanimously, to add the former employee's name to the current eligibility list for the Fire Department.

President Kincaid asked if there are any future agenda items. A discussion was held on the role the public has during open session meetings. Commissioner Cronk suggested having a dedicated time at the end of meetings for the public to comment. It was noted this could be a future agenda item, but the State Statutes would have to be reviewed.

No other future agenda items were noted.

Motion was made by Commissioner Cronk to adjourn the meeting, seconded by Commissioner Finn and the meeting was adjourned at 11:02 a.m.

The next regularly-scheduled Police and Fire Commission meeting is May 19, 2022.

Minutes recorded by Kelsey Dittloff, Police and Fire Commission Secretary.